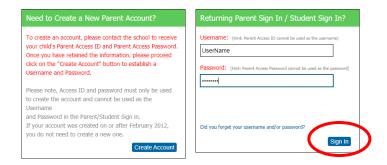
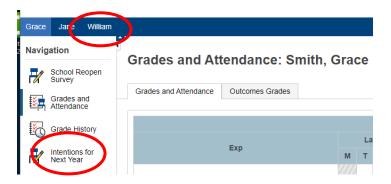
1. Sign-in to your Parent/Student Portal account

PowerSchool

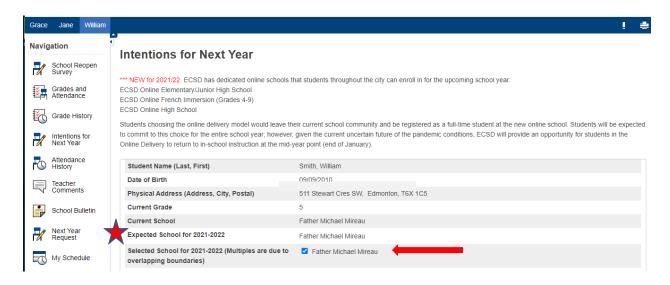


2. Select the child you are wanting to complete the intention for and then select the **Intentions for Next Year** link from the navigation menu. If you do not see the link, please contact your school.



On the Intentions screen you will find your child's **Expected School for 2021-2022** and questions to confirm your intention.

3. Check the box to select the **Selected School for 2021-2022**. NOTE: Should you reside in an area where boundaries overlap, two school choices may be available. Select one.



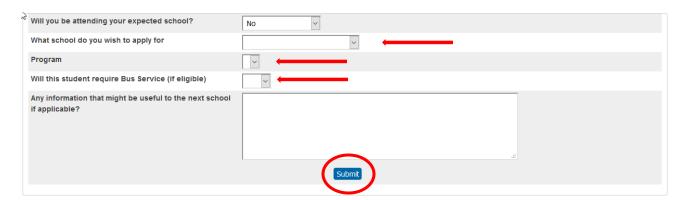
4. Select an answer of **Yes**, **No** or **No-Selecting Online** to the question "Will you be attending your expected school" and include any comments if applicable.



✓ If "Yes" is selected, choose a Program option if available and click **Submit** to complete your Intention.

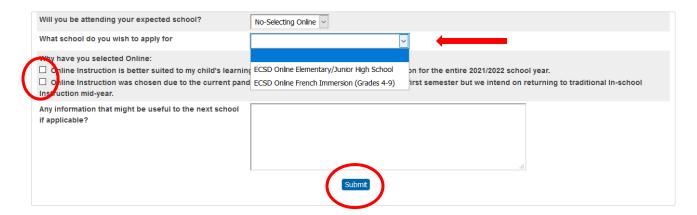


✓ If "No" is selected, continue to answer the follow up questions, making your selection from the dropdown menus available. Click to **Submit** your Intention.



NOTE: If you will not be returning to an Edmonton Catholic School, please select the option of "**Other**" and provide a brief explanation in the comment box.

✓ If "No-Selecting Online" is selected, continue to answer the follow up questions, making your selection from the dropdown menus available. Click to **Submit** your Intention.



5. A confirmation message will confirm your Intention. Click **OK** to complete the transaction.



Your name and a date stamp will document the timeline of the submission and the page will be locked from any future changes. Please contact the school if changes are required.



Communication to expect AFTER April 10th, 2021:

- ✓ Should your Intention be accepted by the destination school, you will receive an email notification.
- ✓ Should your Intention be declined, the destination school will contact you by phone for further discussion.